

NAMIBIAN EQUESTRIAN FEDERATION



SELECTION POLICY

1. NAMIBIAN NATIONAL COLOURS

The authority to award Namibian national colours to any individual or team vests solely with the NAMIBIAN SPORT COMMISSION (NSC), who in turn will rely on the recommendations from the NAMIBIAN EQUESTRIAN FEDERATION (NAMEF) Executive Committee.

1.1 Eligibility requirements of athletes to represent Namibia:

- 1.1.1 The individual must be a Namibian Citizen and be a Namibian Passport holder.
- 1.1.2 The athlete must not have had any disciplinary action pending against him at the time of selection or during the selection process.

1.2 Policies governing the selection process

- 1.2.1 All Participants, officials and administrators who participate in International or local events where Namibia is represented must agree to abide by the following rules and sign their declaration before participation:
 - i) The NAMEF Code of Conduct, Art 35 NAMEF CONSTITUTION;
 - ii) The NAMEF/FEI policy on the welfare of the horse;
 - iii) The NAMEF/FEI policy on doping of horses, the administration of drugs and use of banned substances.
- 1.2.2 No individual may represent any endorsed NAMEF team if:
 - i) They are in bad standing with their Club or NAMEF;
 - ii) They are involved in any disciplinary process or action against them by their Club or NAMEF which has not been concluded.

1.3 The following events allow for Namibian colours to be awarded:

- 1.3.1 An individual who, through a selection process, represents Namibia at an event where other nations have undergone a similar selection process.
- 1.3.2 A team who, through a selection process, represents Namibia at an event where other nations have undergone a similar selection process.
- 1.3.3 The following competitions where teams have been selected at the country's highest level:
 - i) A test match against another country on highest level
 - ii) A triangular or competition of multiple teams
 - iii) A World Cup
 - iv) A World Championship
 - v) Olympic, Youth Olympic, Commonwealth, All Africa or Asian Games
- 1.3.4 Namibian national colours will not be awarded to any individual or team riding outside of Namibia without having gone through a selection process endorsed by NAMEF.

1.4 Validity of colours awarded

Colours awarded to an individual may no longer be worn once the individual moves out of the age category in which they were awarded the colours, e.g. child to junior or junior to adult. This applies to both Namibian National colours and NAMEF colours.

2. NAMEF COLOURS

INDIVIDUAL RIDERS

2.1 NAMEF colours for "Individual Riders" will be awarded at the sole discretion of the NAMIBIAN EQUESTRIAN FEDERATION (NAMEF) Executive Committee, subject to the following conditions:

2.1.1 Eligibility requirements of athletes to represent NAMEF:

2.1.1.1 The individual must be a fully paid up registered member of the Federation

2.1.1.2 The athlete must not have had any disciplinary action pending against him/her at the time of selection or during the selection process.

2.1.2 Policies governing the selection process

2.1.2.1 All Participants, officials and administrators who participate in International or local events where Namibia is represented must agree to abide by the following rules and sign their declaration before participation:

- i) The NAMEF Code of Conduct, Art 35 NAMEF CONSTITUTION;
- ii) The NAMEF/FEI policy on the welfare of the horse;
- iii) The NAMEF/FEI policy on doping of horses, the administration of drugs and use of banned substances.

2.1.2.2 No individual may represent any endorsed NAMEF team if:

- i) They are in bad standing with their Club or NAMEF;
- ii) They are involved in any disciplinary process or action against them by their Club or NAMEF which has not been concluded.

TEAM RIDERS

2.2 NAMEF colours for "Team Riders" will be awarded at the sole discretion of the NAMIBIAN EQUESTRIAN FEDERATION (NAMEF) Executive Committee, subject to the following conditions:

2.2.1 Eligibility requirements of athletes to represent NAMEF:

2.2.1.1 The individual must be a fully paid up registered member of the Federation

2.2.1.2 The athlete must not have had any disciplinary action pending against him/her at the time of selection or during the selection process.

2.2.2 Policies governing the selection process

2.2.2.1 All Participants, officials and administrators who participate in International or local events where Namibia is represented must agree to abide by the following rules and sign their declaration before participation:

- i) The NAMEF Code of Conduct, art 35 NAMEF CONSTITUTION;
- ii) The NAMEF/FEI policy on the welfare of the horse;
- iii) The NAMEF/FEI policy on doping of horses, the administration of drugs and use of banned substances.

2.2.2.2 No individual may represent any endorsed NAMEF team if:

- i) They are in bad standing with their Club or NAMEF;
- ii) They are involved in any disciplinary process or action against them by their Club or NAMEF which has not been concluded.

3. SELECTION PROCEDURES

This selection procedure is applicable for both Namibian national colours and NAMEF colors.

3.1 Selection Criteria

- 3.1.1 The performance of all NAMEF registered riders will be monitored for a period of twelve (12) months prior to selection.
- 3.1.2 The current NAMEF rankings list within each discipline will be used as part of the criteria for selection purposes. However, the ranking list is not the pre-determining factor.
- 3.1.3 **Rider's** performance and the ability to be a team player is considered during the selection process.
- 3.1.4 Riding in a higher grade does not necessarily ensure a greater chance of selection.
- 3.1.5 The NAMEF executive committee has the authority to select individual riders to represent Namibia internationally. Should these nominations fit into the team selection criteria as put forward by the host nation, then the selected riders may represent Namibia in the team events as well.
- 3.1.6 Namibian citizens who are registered with NAMEF and temporarily living outside of Namibia will be considered for team selection, if they submit their official results and grading points achieved to the NAMEF grading secretary for record keeping.
- 3.1.7 Selection procedures will be the "expression of interest", Ranking list, Qualifying Events and a possible Selection clinic.

3.2 Selection Procedure

- 3.2.1 After applying all the criteria as described above, a shortlist of riders will be identified for final selection for an international event. The shortlist will be announced by NAMEF.
- 3.2.2 The final selection of the individuals or team members will be made once the availability of the short-listed riders is confirmed.
- 3.2.3 The individuals or team members announced by NAMEF will be considered **final** and will be publicized along with the accompanying team officials.

- 3.2.4 No Club or individual falling under the jurisdiction of NAMEF shall approach a Court of Law to decide on a dispute it has with the selection process or an individual affiliated to the NAMEF.

4. OTHER POLICIES AND GUIDELINES

4.1 International competition rules and sponsorships

- 4.1.1 In any international competition, the international rules of the discipline shall take precedence over local rules, except in the case where horse welfare or the safety of the athlete is compromised.
- 4.1.2 The use of the Namibian flag, the colours of the National team, the positioning of the national emblem and the use of sponsor's logos on all kit are determined by NAMEF Executive Committee. All kit designs must be submitted to NAMEF for approval before the team kit is purchased.

4.2 Travel allowances

- 4.2.1 A travel allowance will be determined on a yearly basis by the NAMEF executive board for members travelling on official NAMEF business outside of Namibia.
A travel allowance will be determined on a yearly basis by the NAMEF executive board and will be paid to all individuals or member of teams selected and approved by NAMEF if travelling outside of Namibia.
- 4.2.2 NAMEF contributions to international/regional flights are made at the sole discretion of the NAMEF Executive Committee and will be determined on a case by case basis.

5. DUTIES AND RESPONSIBILITIES

5.1 Individuals and/or Team Members

Once selected, each individual or team member is responsible for the following, unless otherwise agreed to:

- 5.1.1 Organising transport to and from the show, including horses;
- 5.1.2 Organising accommodation for the duration of the show;
- 5.1.3 Being available for all team practice;
- 5.1.4 Attending **all** team functions;
- 5.1.5 Immediately notifying the chef d'équipe of any personal ill health which may prevent him/her from participating in the event.
- 5.1.6 Immediately notifying the chef d'équipe of any unsoundness or ill health of their horse;
- 5.1.7 Ensuring that their horse is in good physical condition and well turned out, and that all tack and equipment is clean and in good condition;
- 5.1.8 Ensuring that there is enough time to warm-up their horse before each class;
- 5.1.9 Attending all social events organised by the host at the show;
- 5.1.10 Always behaving as an ambassador for Namibia and in the spirit of good sportsmanship.

5.1.11 It is a requirement that all persons associated with the team, including but not limited to instructors, parents and supporters, abide by the NAMEF code of conduct at international events.

5.2 Chef d'Equipe

5.2.1 Immediately after the team has been selected, NAMEF will appoint a Chef d'Equipe with the following criteria:

- i) They must be knowledgeable and qualified in their relevant discipline(s);
- ii) They must be a team leader and take responsibility for the team;
- iii) They must be respected for their integrity and impartiality;
- iv) They should preferably not have any affiliation to any team member which would create a conflict of interest.

5.2.2 The Chef d'Equipe must be familiar with the dates, venues and timetable of the event;

5.2.3 They must ensure that all team members are present at all parades, official functions and competitions.

5.2.4 They must familiarise themselves with the riders and horses in the team, as well as have a knowledge of their past performances;

5.2.5 They must determine the order in which riders will start in the team competitions;

5.2.6 They must encourage and support all members of the team and maintain a good team spirit and morale;

5.2.7 They must establish a daily program in advance and discuss it with all team members;

5.2.8 They must distribute team clothing and take responsibility for the NAMEF team equipment (e.g. numnahs, flags and grooms' overalls);

5.2.9 They must always act as an ambassador for Namibia, NAMEF and the relevant discipline;

5.2.10 In the event of a rider withdrawing from the team after arrival at the event and no reserves are available, the Chef d'Equipe may, with the approval of and in accordance with the selection specifications of the host nation, select any other available NAMEF registered rider to complete the team.

5.2.11 After completion of the international event the Chef d'Equipe must deliver a report to the NAMEF Executive Committee about the event.